

ERASMUS+ 2022-1-PL01-KA121-ADU-000057169 – Course entitled “Teamwork as a form of enhancing organisational productivity”

19.06.2023 – 30.06.2023 – The schedule of the course

Week 1	
19.06.2023 MONDAY	INTRODUCTION TO THE ISSUE OF TEAMWORKING <ul style="list-style-type: none"> • Break down barriers games • Getting to know each other • Information about the aim and scope of the training • Presentation of each organizations' activities (presentation the multimedia presentation that was prepared before the mobility) • Discussion of basic issues related to teamwork in organization
20.06.2023 TUESDAY	TEAM IN THE ORGANISATION <ul style="list-style-type: none"> • What makes a team? • Ways of setting common goals • The power of a team in the consciousness of the local and international community • Workshop activities
21.06.2023 WEDNESDAY	ROLES IN A TEAM <ul style="list-style-type: none"> • Identifying individual predispositions • Defining roles in a team • Cooperation based on the roles played by the organization's members • Workshop activities
22.06.2023 THURSDAY	TEAM RELATIONS <ul style="list-style-type: none"> • Types of communication • Ways of communicating and self-presentation • Active listening • Workshop activities
23.06.2023 FRIDAY	EFFECTIVE TEAMWORK <ul style="list-style-type: none"> • Perceptual positions • Self-awareness, empathy, objectivity • Interaction • Workshop activities
Week 2	
26.06.2023 MONDAY	TEAM CONFLICT <ul style="list-style-type: none"> • Concept and causes of conflict • Positive and negative aspects of conflicts • Ways of effective conflict management in a team • Workshop activities
27.06.2023 TUESDAY	SMALL AND LARGE TEAMWORK <ul style="list-style-type: none"> • Building bonds within a section/department of an organization • Building bonds between sections/departments of the organization • The organisation as a team in public perception • Workshop activities
28.06.2023 WEDNESDAY	SETTING COMMON GOALS OF A TEAM <ul style="list-style-type: none"> • Objectives of the section/department • Combining the objectives of individual sections/departments • Cooperation • Workshop activities
29.06.2023 THURSDAY	TO TEAM BECOME A TEAM <ul style="list-style-type: none"> • What can I give of myself and what can I expect from others? • How to build a sense of members' identification with the organization • How to communicate a coherent vision of the organization to the outside world • Workshop activities
30.06.2023 FRIDAY	SUMMARY OF ACQUIRED KNOWLEDGE, EVALUATION, CERTIFICATES <ul style="list-style-type: none"> • Ways of using the acquired knowledge in the everyday activities of the organization



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	<ul style="list-style-type: none">• Impact on other organization's members• Impact on the public/audience of the organization's activities through acquired knowledge and skills• Feedback• Sum up exercises• Awarding of the certificates
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