

**ERASMUS+ 2022-1-PL01-KA121-ADU-000057169 – Course entitled “Teamwork as a form of enhancing organisational productivity”**

**05.06.2023 – 16.06.2023 – The schedule of the course**

<b>Week 1</b>	
05.06.2023 MONDAY	<p>INTRODUCTION TO THE ISSUE OF TEAMWORKING</p> <ul style="list-style-type: none"> <li>• Break down barriers games</li> <li>• Getting to know each other</li> <li>• Information about the aim and scope of the training</li> <li>• Presentation of each organizations' activities (presentation the multimedia presentation that was prepared before the mobility)</li> <li>• Discussion of basic issues related to teamwork in organization</li> </ul>
06.06.2023 TUESDAY	<p>TEAM IN THE ORGANISATION</p> <ul style="list-style-type: none"> <li>• What makes a team?</li> <li>• Ways of setting common goals</li> <li>• The power of a team in the consciousness of the local and international community</li> <li>• Workshop activities</li> </ul>
07.06.2023 WEDNESDAY	<p>ROLES IN A TEAM</p> <ul style="list-style-type: none"> <li>• Identifying individual predispositions</li> <li>• Defining roles in a team</li> <li>• Cooperation based on the roles played by the organization's members</li> <li>• Workshop activities</li> </ul>
08.06.2023 THURSDAY	<p>TEAM RELATIONS</p> <ul style="list-style-type: none"> <li>• Types of communication</li> <li>• Ways of communicating and self-presentation</li> <li>• Active listening</li> <li>• Workshop activities</li> </ul>
09.06.2023 FRIDAY	<p>EFFECTIVE TEAMWORK</p> <ul style="list-style-type: none"> <li>• Perceptual positions</li> <li>• Self-awareness, empathy, objectivity</li> <li>• Interaction</li> <li>• Workshop activities</li> </ul>
<b>Week 2</b>	
12.06.2023 MONDAY	<p>TEAM CONFLICT</p> <ul style="list-style-type: none"> <li>• Concept and causes of conflict</li> <li>• Positive and negative aspects of conflicts</li> <li>• Ways of effective conflict management in a team</li> <li>• Workshop activities</li> </ul>
13.06.2023 TUESDAY	<p>SMALL AND LARGE TEAMWORK</p> <ul style="list-style-type: none"> <li>• Building bonds within a section/department of an organization</li> <li>• Building bonds between sections/departments of the organization</li> <li>• The organisation as a team in public perception</li> <li>• Workshop activities</li> </ul>
14.06.2023 WEDNESDAY	<p>SETTING COMMON GOALS OF A TEAM</p> <ul style="list-style-type: none"> <li>• Objectives of the section/department</li> <li>• Combining the objectives of individual sections/departments</li> <li>• Cooperation</li> <li>• Workshop activities</li> </ul>
15.06.2023 THURSDAY	<p>TO TEAM BECOME A TEAM</p> <ul style="list-style-type: none"> <li>• What can I give of myself and what can I expect from others?</li> <li>• How to build a sense of members' identification with the organization</li> <li>• How to communicate a coherent vision of the organization to the outside world</li> <li>• Workshop activities</li> </ul>
06.06.2023 FRIDAY	<p>SUMMARY OF ACQUIRED KNOWLEDGE, EVALUATION, CERTIFICATES</p> <ul style="list-style-type: none"> <li>• Ways of using the acquired knowledge in the everyday activities of the organization</li> </ul>



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	<ul style="list-style-type: none"><li>• Impact on other organization's members</li><li>• Impact on the public/audience of the organization's activities through acquired knowledge and skills</li><li>• Feedback</li><li>• Sum up exercises</li><li>• Awarding of the certificates</li></ul>
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